

Packaging requirements for painted, coated, and surface treated parts

Scope:

This document describes the minimum parts packaging requirements applicable to painted, coated, or surface treated parts. Parts received with dented, scuffed or scratched surfaces due to inadequate packaging will be rejected by AME Systems.

The supplier has an obligation to ensure that goods are properly packaged and secured for transportation from the supplier premises to the final destination including storage before and after shipment.

General requirements

- a) Each part to be individually protected to prevent scratches and scuff marks.
- b) When multiple items are layered or bundled together for shipping, each item must be suitably protected to prevent damage due to vibration or material movement during transit.
- c) Electrostatic sensitive parts must be ESD protected.
- d) Steel strapping shall not be applied directly on parts or corrugated cardboard boxes.

Packaging material

- a) Reusable or recyclable packaging material is preferred.
- b) Loose packaging such as unsecured bubble wrap is not acceptable as it may fall off during material transfers.
- c) Individual packaging must be sturdy enough to prevent sharp edges or pointed parts cutting through the packaging.
- d) Newspapers, rags, shredded paper or other loose waste material is not an acceptable fill material.

Labelling

- a) Packaged items must be identifiable without removing the packaging.

Documentation

Each delivery must be accompanied with documentation containing at least the following information:

- a) Shipper
- b) Receiver
- c) Order Number
- d) Part Numbers
- e) Designation of the item, complete and identical to the order.
- f) Qty delivered.
- g) Serial numbers if applicable.
- h) Reference of returnable packaging if required.
- i) Certificate of Conformance if required.

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