

Document Title:	Counterfeit Parts – Supplier Requirements
Owned by:	Purchasing Manager
Relevant to:	Suppliers
Approved by:	Purchasing Manager

Counterfeit Parts Prevention:

The supplier shall not supply to AME Systems (Vic) any counterfeit part, this includes parts that are or maybe: Manufactured or altered to imitate or resemble an approved part without authority or right, and with the intent to knowingly mislead or defraud by passing the imitation as original or genuine. A part whose identity has been deliberately altered, misrepresented, or falsified. This definition includes used parts represented as new.

Purchase order requirements:

ISO9001 – Project supply	Supply certificate of conformance or statement of conformance with every delivery. (Refer to minimum CofC requirements listed) Section D – Component obsolescence.
AS9100 – Project supply	Provide and meet all the requirements as per this document.

Supply requirements:

A) Product Traceability:

Provide supply chain traceability to the OEM/OCM through all the supply chain intermediaries from the part manufacturer to the direct source of the product for the seller.

Supply chain traceability is defined as name and location of all supply chain intermediaries for all procurements lots, and date of all intermediate purchases from the part manufacturer to the direct source of the product for the seller.

A Certificate of Conformance (and as appropriate test reports) can be supplied for each intermediary in the supply chain.

Minimum CofC requirements:

- a. Manufacturer name and address;
- b. Manufacturer’s part number;
- c. Batch identification for the item(s) such as date codes, lot codes, serializations, or other batch identifications;
- d. Signature or stamp with title of seller’s authorized personnel signing the certificate;
- e. Certification to testing specification and revision level that parts are certified to.

Where manufacturer’s CoCs are not available, the Seller shall notify AME Systems (Vic) and provide verification of authenticity before delivery.

B) Seller Flow down:

The seller shall flow down all applicable requirements of this document to its suppliers when procuring from other distributors or sources. Distributors or sources that do not have a suitable counterfeit parts prevention and risk mitigation programs shall be assessed by the seller and findings communicated to AME systems for approval.

C) Authorised suppliers:

Disclose in writing when a supplier in the supply chain is not the authorised to supply the components as per the AME purchase order.

D) Component obsolescence:

Advise in writing as soon as you are notified or become aware is that a component is or has become obsolete. Discussions between the supplier, AME Systems and its customer will determine an agreed plan for future delivery and provided in writing the supplier

Failure to meet the requirements as listed may result in delivered parts being rejected and returned to the supplier at the suppliers cost.

Any parts supplied found to be suspect or proven counterfeit will be quarantined, actioned and reported to the appropriate authorities and advisory bodies.

Regards

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